

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, December 6, 2011**

The Jefferson County Highway Committee met on Tuesday, December 6, 2011, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Blane Poulson; Glen Borland; George Jaeckel; Craig Peterson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Brian Udovich, Highway Department  
Erik Coonen, Highway Department  
Walt Christensen, County Board Supervisor  
John Molinaro, County Board Chairman  
Gary Petre, County Administrator  
Phil Ristow, Corporation Counsel  
Jae Ames, Town of Koshkonong  
Chris Blum, SEH  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the November 1, 2011 Highway meeting, having been distributed in advance, it was moved by Mr. Borland and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- Winter Highway Conference January 2012

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- Jae Ames, Town of Koshkonong, shared concerns regarding the US 12 Bypass and the impact that the bypass will have on Town of Koshkonong residents.

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH "SC" (STH 16 – Dodge County)

Project is complete for the year: middle section (0.5 miles) was completed and paved. Utility work is in progress for remaining road, construction crew will begin work in the spring.

- **General Maintenance**

Crews are repairing and "pulling up" shoulder gravel throughout the county

Crews are completing guardrail/bridge repairs at various locations

Crews are completing final maintenance projects for the county and various townships

- **Winter Maintenance**

General preparations for winter are in progress including installing snow fence

Trucks are set-up and prepared for winter maintenance operations

- **Office/Shop**

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. Discuss US 12 Bypass resolution**

The Highway Committee listened to concerns regarding the US 12 bypass as it will impact the Town of Koshkonong from County Board Supervisor Christensen, and asked questions. No Motion

**9b. Review 2011/2012 truck and plow equipment bids**

Commissioner Kern reviewed the truck and equipment bids with the Committee.

It was moved by Mr. Borland and seconded by Mr. Poulson to accept and recommend the bid from Capital City International for six (6) new International trucks, for a net bid of \$680,231.00.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept and recommend the bid from Monroe Truck for equipment for the six (6) new trucks, for a total price of \$505,880.00.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

**9c. Discuss new facility/site information including potential DOT salt shed funding, and additional planning work that may be needed at various sites**

The Highway Commissioner discussed an area of land by Interstate 94 in Lake Mills, and the potential for WisDOT allowing and building a salt shed in this area. Commissioner Kern discussed using Barrientos Design to work on a salt shed design for this area.

It was moved by Mr. Peterson and seconded by Mr. Borland to approve Commissioner Kern to work with and contract with Barrientos to work on the design for the land and the salt shed with WisDOT.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

**9d. Convene in closed session pursuant to s.19.85(1)(e), Wisconsin Statutes, to deliberate the purchase of public property interests**

It was moved by Mr. Peterson and seconded by Mr. Borland to move into closed session at 8:40 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

**9e. Reconvene in open session to take action if necessary on items discussed in closed session concerning public property interests**

It was moved by Mr. Poulson and seconded by Mr. Jaeckel to move into open session at 9:01 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Mr. Borland and seconded by Mr. Poulson to go ahead and have staff pursue with negotiations on property by Interstate 94, as discussed in closed session.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

**9f. Review monthly financial account summary**

The Highway Commissioner reviewed the current financial status of the Highway Department and answered questions from the Committee. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations with the Committee regarding current operations and the guard rail placed along CTH "Q", north of Aztalan, as discussed in previous meetings. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	11/09/11	\$	45,270.16
BILLS:	11/22/11	\$	145,699.37
BILLS:	12/06/11		139,107.07
COMMITTEE:	OCTOBER		<u>332.72</u>
TOTALS:		\$	330,409.32

It was moved by Mr. Jaeckel and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, January 3, 2012, at the Jefferson County Highway Department.

Motion by Mr. Poulson and seconded by Mr. Buchanan to adjourn at 9:21 a.m.

Carried by the following roll call:

AYES: Buchanan, Poulson, Borland, Jaeckel, Peterson

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

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Craig Peterson, Secretary